

Mid-Michigan Library League Board of Trustees
Meeting Minutes
November 19, 2015

Call to Order: With a quorum present the meeting was called to order by Vice Chair Patti Colvin at 10:47 a.m.

Roll Call and Introductions:

Present: Heather Bassett, Gay Budinger, Patti Colvin, Jeanette Fleury, Lisa Leedy, Nannette Miller, Dale Priester, Eric Smith, Bradley Chaplin (Advisory Council Chair), Director Sheryl Mase, and several Advisory Council members. **Absent:** Kim Frazho (excused).

Public Participation and Communications: Advisory Council Report: Nothing to report.

Approval of Minutes: M/S Leedy/Fleury to approve the minutes of the regular Board meeting held on September 17, 2015. Motion carried.

Approval of Agenda: M/S Bassett/Smith to approve the Agenda with the addition of Budget Amendment in 9. New Business. Motion carried.

Director's Report: Baird, Cotter & Bishop has completed the audit but the report is not ready for Board review. Mase brought up question about longevity pay for Sheehan.

Committee Reports:

Finance Committee: No report

Personnel Committee: No report, but needs to begin Director evaluation process.

M/S Leedy/Budinger to approve the Purchase Journal for September 2015 with the contingency that there be follow up on the missing transactions.

Roll call vote: Leedy – yes, Bassett – yes, Budinger – yes, Colvin – yes, Fleury – yes, Smith – yes, Priester – yes, Miller – yes.

M/S Leedy/Budinger to approve the Purchase Journal for October 2015 with the contingency that there be follow up on the missing transactions.

Roll call vote: Bassett – yes, Budinger – yes, Colvin – yes, Fleury – yes, Smith – yes, Priester – yes, Miller – yes, Leedy – yes.

M/S Bassett/Fleury to accept the financial reports for September and October and place them on file. Motion carried.

Old Business:

M/S Leedy/Bassett to nominate Colvin to be Chair. Motion carried.

M/S Bassett/Budinger to nominate Priester to be Vice Chair. Motion carried.

Finance Committee will include Fleury, Budinger, and Smith.

Personnel Committee will include Leedy, Frazho, Miller, and Chaplin.

New Business:

A presentation was given by Tracy Logan from Cadillac Wexford Library regarding a proposal for makers' kits and two 3D printers. M/S Priester/Leedy to add \$5,000 to 2015-2016 budget in Books/Program Materials line for makers' kits project. Roll call vote: Miller – yes, Colvin – yes, Leedy – yes, Budinger – yes, Fleury – yes, Priester – yes, Bassett – yes, Smith – yes.

M/S Fleury/Smith to approve the Mini-Grant Guidelines as presented. Motion carried.

Adjournment: M/S Budinger/Bassett to adjourn the meeting at 12:26 p.m.

The next regular meeting of the MMLL Board of Trustees will be held on January 21, 2016 at 10:00 a.m. at the Cadillac Wexford Public Library.

Respectfully submitted,

Nannette Miller
Secretary

